

GREENLEAF FRIENDS ACADEMY
Parent Teacher Fellowship
Minutes of Meeting held September 8, 2008

In Attendance

PTF Leads

Jeanie Hetrick
Connie Aebischer
Monette Glenn
Jeanne Maloney
April Sheets

Parents

Dave Cereghino
Jeff & Brenda Erskine
Wayne & Teri Hungate
Debbie Swanson
Risa Tiegs

Staff

Steve Magee

The meeting opened with prayer led by Connie Aebischer.

Jeanie Hetrick introduced the PTF Lead members in attendance and explained the PTF's purpose. Jeanie reminded everyone that minutes to the GFA Board meetings are available at the school office. The Board places the agenda for their monthly meetings on the school website approximately one week before the meeting. Parents are encouraged to attend the Board meetings held the third Monday of each month (see the school calendar to confirm).

I. Jeanie provided the following summary of the last two board meetings:

July

1. New board members, Sandy Hazen and John Ehrlich, were introduced.
2. Glenn Koch reported on the Endowment Committee. Funds are at approx. \$650,000. Pledges were received at the 4th of July Celebration.
3. Superintendent's Report:
 - Maxene Brown provided the financial updates and stated this is the third year with a balanced budget.
 - Money targeted for special funds is requested to be applied to the teacher's salaries this year.
4. Ad Hoc Committee: A position description is in the process of being developed for the Superintendent and will be reviewed by the Board President.
5. The board is reviewing its bylaws.
6. Mr. Sheldon has renewed his contract.
7. The board is using ACSI to assess its members.

August

1. Enrollment for 2008-09 school year is low at this time.
2. The board members were asked to make a pledge to the 100-year endowment. If all board members pledged, There would be a matching pledge of \$1,000.00.
3. Renweb will be used this year as the primary means to communicate student's grades to parents.
4. Student/Parent Handbook updates:
 - Middle School consists of 6th, 7th, and 8th grades. Ineligibility for sports changed because middle school sports are shorter.
 - Shorts may be worn no higher than 3" above the knee.
 - No jeans may be worn on Chapel day.
 - If a student is absent from school on the same day as a sporting event, the absent student cannot play in the sporting event. If an absence is pre-arranged it may be approved to play in a sporting event.
 - Tardies and detentions can be worked off.
 - Violation of electronic devices.
5. There will be a board and staff/faculty dinner on October 18th.
6. A new high school principal, Mr. Henry Hudgens, has been hired.

7. Spiritual emphasis on “Love & Logic” and “Virtue Values” will be used this year. A new virtue for each month – September’s virtue is “Responsibility”.
8. The new uniforms in the elementary school are going very well.

II. PTF Updates

1. The PTF is reviewing the bylaws.
2. PTF has the following Team Lead openings this year:
 - Co-President
 - Communication Team Lead
 - Spiritual Team Lead
 - Volunteer Team Lead
 - Encouragement Team Lead
3. Biographies need to be updated for teachers and staff. Monette will handle this.
4. August workday review
 - Benches for elementary playground were received
 - Painting in Mr. Haskett’s room was completed
 - Painting in hallway and near cafeteria was done
 - Cleaning of lockers and touch up painting
5. The Sept. 13th workday was planned to finish painting in main hallway; wallpaper Mr. Haskett’s room, lobby painting and lettering of “GFA Established 1908”; and outside cleanup work.
6. PTF would like to post specific projects on the PTF bulletin board to enable parents and students to work on projects in their own time. Workdays will continue to be held the 2nd Saturday of each month.
7. Steve Magee commented how much he and other teachers appreciate the help of the PTF. He especially appreciates those who volunteered to help out in the classrooms.

III. New Business

1. Grant writing as a source of fundraising was discussed. The board had discussed that a part-time marketing person is needed to help write grants.

Next PTF meeting will be held on Monday, October 6th at 7:00 PM in the school cafeteria.